

*ROSEWORTH PRIMARY
SCHOOL*

*INFORMATION
BROCHURE*



Telephone: 6240 4000

Facsimile: 9247 3106

Welcome

Roseworth Primary School aims to establish a close association between teachers and parents/guardians to maximise the outcomes of each student's education. The Information Brochure is offered to provide information concerning the functioning of the school to ensure that all pupils obtain full benefit from their schooling.

School Contact Information

Roseworth Primary School

30 Stebbing Way

GIRRAWHEEN WA 6064

Telephone: 6240 4000

Fax: 9247 3106

Principal: Ms Sue Brockman
Deputy Principals: Mrs Clare Roser
Registrar: Mrs Tracey Evans
School Officer: Miss Kristi Lenson

School Profile Information

Roseworth Primary School commenced its operations in 2008 as a result of the amalgamation of Montrose Primary School and Hainsworth Primary School. The amalgamation created the opportunity for funding to be provided for new school facilities to be constructed for the two school communities. The new school was built on the Montrose Primary School site and staff and students moved into the new facilities in Semester 2 2010.

Roseworth Primary School celebrates a rich cultural diversity with a high proportion of our students from language backgrounds other than English. 10% of students are Vietnamese and approximately 25% of the students are of Indigenous origin, with a growing number of families from African and Asian countries. The Primary School shares its facilities and learning philosophy with Roseworth Education Support Centre and this valued partnership adds to the diversity of the campus environment. A strong focus of Roseworth Primary School is the development of partnerships with the wider community. We aim to enhance learning programs, to promote community participation and to provide a supportive and nurturing school environment for students, parents and staff.

The teaching and learning program at Roseworth Primary School acknowledges that students learn at different rates and in different ways. As Roseworth Primary School caters for such a diverse student cohort, the staffing profile reflects specialised resources and personnel to meet the needs of the student population. Such additional support includes an English as a Second Language program, a Getting It Right Literacy Specialist program, Aboriginal Islander Education Officer, a ESL Community Officer and a Chaplain. Early Intervention is a focus area within the school with the aim to foster and promote life-long learning. The continuation of the very successful Playgroup is central to the school's desire

to welcome the school community as soon as is possible into the supportive learning environment of Roseworth Primary School.

Children's Accident Insurance

This is voluntary and the responsibility of parents to organise through a private company.

Community Health Centre

Families have access to the Community Health Centre at Roseworth Primary School. The free service is provided by the Health Centre Nurse, Sarah Stephens. For further information contact the Community Health Nurse direct: Stoke Court

GIRRAWHEEN WA 6064

Telephone: 6240 4080

Open Tuesday, Wednesday & Thursday

Dental Therapy Centre

All students have access to the centre at Roseworth Primary School. This is a free service for children from Pre-Primary to Year 7. For further information contact the Dental Therapy Centre direct via Stoke Court Entrance

GIRRAWHEEN WA 6064

Telephone: 9342 4657

Hours are from 8.15am – 4.30pm

Breakfast Club

Roseworth Primary School operates a Breakfast Club which provides a healthy breakfast 3 days per week. Breakfast consists of toast, cereal, juice or milo, baked beans, spaghetti and a variety of other foods which will vary according to the season. Breakfast Club operates on Monday, Wednesday and Friday commencing at 8.20am to 8.45am. Breakfast is supported by Foodbank and other volunteer organisations and is a great way for students to start the day. This is a purely voluntary program for students and is operated by our dedicated staff.

Headlice

Parents are asked to check their children's hair on a regular basis. Detailed information on treatment for head lice is available from the office on request. If a child is found to have head lice whilst at school, the parents will be notified. Children can return to school once treatment has been carried out.

Library

The school has a well resourced library from which children may borrow resources. Parent help is asked to ensure library resources are treated with respect and returned when due. A library bag should be used to transport resources to and from school. A fully computer automated library system is in operation. Parents are asked to make the appropriate payment for replacement of lost library equipment.

Valuable Items/Toys/Mobile Phones

No responsibility can be taken by the school for damages, loss or theft of any non-school item, ie mobile phones, jewellery, toys, sports equipment etc. Children should NOT bring these to school. Mobile phones are **not** permitted in children's bags or on their person. Parents need to with the school administration should they feel their child requires a mobile phone at school.

Medical Conditions

Medical conditions must be declared on the enrolment form. Details must be kept current and checked and updated at the beginning of each year and whenever changes occur. Parents of children with serious or life threatening conditions must complete an Individual Health Care Plan to cover any contingency that may occur at school.

Late Notes

All students arriving late to school need to report to the office for a Late Arrival Notice. These notes are required so that the information recorded on the Attendance Registers is an accurate account of types of "lateness". Please note that students who arrive at school after 9.30am are deemed to be absent for the morning session. It is very important that students arrive before school starts at 8.50am. Students who attend dental or other necessary appointments also need to report to the office. A note or appointment card from the dentist or doctor is requested. The school is then able to highlight differences between medical reasons and 'just late' and can be monitored and assist with strategies to achieve more satisfactory timeliness.

The School and the Department of Education and Training has targeted attendance as a priority.

Siren Times/School Instruction Times

8.50am	First Siren
10.48am – 11.08am	Morning Recess
12.44pm – 1.24pm	Lunch
3.00pm	End of School

Lunch 12.44pm – 1.24pm

All students eat their lunch under teacher supervision. Students will be dismissed by the duty teachers at 1.00pm. From 1.00pm to 1.23pm students are permitted to play in designated areas, within the school boundaries, under teacher supervision.

Morning Arrival Time

We seek parental co-operation in not allowing students to attend school too early in the morning. **8.20am** is the earliest time for children to arrive and all students are asked to move to the undercover area and wait quietly for dismissal. Supervision is provided in the undercover area until 8.35am at which time students are free to greet their teachers in the classrooms. This supervision continues in the school playground until lessons commence at 8.50 am.

Students Leaving School Grounds

Students will not be given permission to leave the school grounds for any reason unless they have a permission note signed by their parent or guardian. Students who go home for lunch on a regular basis need only bring ONE NOTE at the beginning of the school year. Those students who go home for lunch occasionally must have a note on each occasion. When a child leaves the school for any reason, parents/guardians will be asked to complete a “Student Leave Pass” form which informs the school that the child has left the school property under appropriate supervision.

Excursions

Excursions form an integral part of the school program. Parents/guardians will be advised in writing of any planned excursions to be undertaken. Permission will be sought on each occasion and there may, at times, be an additional cost.

Homework

Our school policy supports the setting of homework. Homework will vary according to year level and parents should take the opportunity to acquaint themselves with the expectations of individual teachers. All students can benefit from developing a regular routine of completing homework, in particular the senior students as they progress towards secondary education.

Assemblies

School assemblies are conducted throughout the year in the undercover area commencing at 9 am on selected Wednesdays. Each class hosts the assembly on a rostered basis providing the opportunity for the class to perform to an audience. The assemblies are used to convey information to the students and parents and recognise students’ efforts in the form of Honour Certificates and other awards. Students may receive Honour Certificates for such reasons as academic achievement, good manners or values and improvement in work standards. Parents/guardians are most welcome to attend assemblies and a classroom morning tea at the conclusion of each assembly. We look forward to your company after each assembly. Special Assemblies are held from time to time to celebrate specific events such as NAIDOC Celebration, Multicultural Week etc. These are advertised via the school newsletter and parents/carers are welcome to attend.

Emergencies/Sick Students

Injuries or illnesses during the day can cause distress for many students. On most occasions parents/guardians will be contacted to arrange for the child to be collected from school. The school would prefer to err on the side of caution in all cases. In the event of serious injuries, every effort will be made to contact parents however an Ambulance will be called if, in the opinion of the school, the child is in danger. When a child leaves the school for any illness, parents/guardians will be asked to complete a “Student Leave Pass” form which informs the school that the child has left the school property under appropriate supervision. The school encourages all families to join an ambulance Benefit Fund as *ambulance costs cannot be incurred by the school*. It is preferred that parents/guardians do not send students who are sick to school as we do not have the staff or facilities to appropriately cater for them.

Newsletters

To assist in communication between the school and home, a newsletter is published every second Wednesday. We strongly urge you to take the opportunity to read the newsletter. The newsletter is our way of communicating with parents/guardians regarding coming events, congratulating students, staff and parents for significant achievements and keeping the school community in touch with the operations of the school. We also try to include articles of local interest from groups in and around our school community. Newsletters are sent home with the oldest child in each family.

Lost Property

Articles of clothing etc are gathered and placed in the lost property box in the front office. Parents/guardians are encouraged to search through the lost property and claim items belonging to them. Items not claimed after a reasonable time are donated to a suitable charity. It is advisable that all items of clothing and school equipment are *clearly labelled* for easy identification.

Medical Screening

Screening by school medical and dental officers is held periodically. Parents will be contacted when such services are offered and will be advised if children require any further attention.

Student Services

Roseworth Primary School has the services of a School Health Nurse, a School Psychologist, Aboriginal Islander Education Officers, ESL Education Assistant, ESL Community Officer and a Chaplain. Parents/guardians will be contacted if any of the student service team would like the opportunity to discuss your child's needs with you. Referral forms for parents and teachers wishing to engage the student service team are available through the front office.

Uniforms

The School Board and P&C and staff of Roseworth Primary School promote the wearing of school uniforms by our students. We believe that the wearing of uniforms has a number of benefits to the school; encouraging equity amongst students; fostering school spirit and as a contributing factor in school discipline.

The following uniforms items are available for order through the Parents' and Citizens' Association:

Polo Shirts - Aqua Body/Navy Panels or Navy Body/Aqua Panels

Navy Shorts - Cargo or Basketball

Navy Skorts

Navy Pants - Long Micro fibre or Fleecy Track Pants

Navy wind jackets with school logo

Navy Jumper with school logo
Long sleeved navy undershirt
Faction T-shirts with faction logo
Cap, bucket or wide brim hats with logo

We require all students to wear appropriate footwear ie sneakers, covered shoes or sandals. Thongs, masseurs and ugg boots etc are not acceptable. Uniforms can be ordered from the Uniform Store in the Undercover Area on Tuesday 8.30-9am and Thursday 8.30-9.30am.

Student Reports

The policy of this school is to report to parents/guardians on student progress throughout the year. Students in Years 1 – 7 will receive a formal written report twice a year. Should any particular aspect of a student's progress cause concern, parents/guardians may be contacted at other times throughout the year and interview times be arranged. Parents/guardians are encouraged to play an active role in the education of their child and are invited to contact the school on issues relating to school. Parent/Teacher interviews at a time of mutual convenience can be arranged through the classroom teacher or the front office. It is a good idea for parents to make themselves known to their child's classroom teacher to meet and discuss the learning program operating in the respective classrooms.

Faction System

A faction system operates for sport, lunch duties and as a reward for academic or social behaviours. A whole school reward system is in place to encourage team work and to promote the school spirit. Students are allocated to a faction on enrolment on an equitable basis across the school. Children with more than one family member attending the school will be grouped in the same faction as their siblings. The factions are:

Banksia – Red,

Wisteria – Green,

Acacia – Yellow.

Sun Awareness Policy

Students are required to wear a school hat when in the playground and during phys-ed activities throughout the school year. Please make sure that your child's named school hat is at school each day. Students without a hat will be directed to play in shaded areas of the school.

School Board

The purpose of the School Board is to promote the welfare of the students of Roseworth Primary School (RPS) through co-operation of staff, students, parents and members of the wider community. Elected Parent representatives form a part of the School Board. One meeting per year is open to the wider school community.

Parents' and Citizens' Association

The P & C is the official body which represents parents of students attending this school. Parents are encouraged to become active members of the P & C. Meetings are held at the school at 2.00pm on Thursdays in Week 3 and Week 8 during each term. Details of coming meetings are advertised in school newsletters.

Canteen

Roseworth Primary School operates a school canteen each day of the school week. The canteen is managed by the P & C and seeks to promote healthy and nutritious foods. Luncheon menus are provided at the start of each year or when a menu item or price is adjusted. Lunch orders can be made before school from 8.35am. Light snacks at recess and after lunch sales are also available. The canteen discourages parents booking up orders and seek your understanding in this area. All revenue raised from the sale of foods through the canteen is directed back into the school via the P & C. Due to Health Regulations the canteen cannot heat up food brought from home for students. Your support of the canteen through purchase of food items and through volunteer help is appreciated.

Pre-Primary Program

Roseworth Primary School offers a full-time Pre-Primary program. Students are enrolled for the year in which they turn five (5) by 30 June, given that a position is available. **Application for Enrolment** must be completed by the end of Term 2, of the year previous to attending as limited positions are available. Further information is provided in the Pre-Primary Handbook which is available on enrolment.

Kindergarten Program

Roseworth Primary School offers a Kindergarten program. Students are enrolled for the year in which they turn four (4) by 30 June, given that a position is available. The program operates five sessions per week. **Application for Enrolment** must be completed by the end of Term 2, of the year previous to attending as limited positions are available. Further information is provided in the Kindergarten Handbook which is available on enrolment.

Passport Program

The Family Passport Program (funded by CDF) is a voluntary rewards based scheme designed to promote parent and community involvement with the school and to address the issues of student absenteeism and lateness.

Parents and community members are able to earn points by participating in any of the nominated activities listed in the Passport. These can be used to pay for lunches, school uniforms or other school activities or fees. Registration forms can be collected from the front office.

The Smith Family

The Smith Family Learning for Life Officer is located at Roseworth Primary School Wednesday and Thursday. The LFL Officer works in partnership with the community and the school to provide information about the availability of community based services, while also facilitating programs such as Scholarships, Student to Student, Financial Literacy, Home to School Transition and Learning Clubs. The Smith Family also has ongoing representation on the School Board.

Edith Cowan University

Edith Cowan University works in partnership with Roseworth Primary School to develop Pre-Service Teachers, staff expertise, research opportunities, professional learning for students and staff, location of facilities and personnel. ECU has ongoing representation on the School Board. Roseworth Primary School is involved with the ECU Residency Program whereby Pre-Service Teachers are located at the school two days per week and a Block Practice each semester.

The Fogarty Foundation

The Fogarty Foundation has an ongoing partnership with Roseworth Primary School, encompassing brokering of support for Roseworth initiatives, shared development of ECU Fogarty Professional Learning Centre (in collaboration with ECU) and ongoing research opportunities. The Fogarty foundation has representation on the School Board.

